

Caistor St Edmund Parish Council

Chairman: Jeanette Utting

Parish Clerk: Yvonne Wonnacott

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Minutes of the Annual Parish Meeting held on Wednesday 9th May 2018 at 7.00pm at St Edmund's Church, Caistor St Edmund.

Present: Cllr Jeanette Utting (JU), Cllr Barry Catchpole (BC), Cllr Paul Kelly (PK), Cllr Paul Chapman (PC), Cllr Simon Woods (SW), Cllr Anneliese Tofield (AT), District Cllr Trevor Lewis (TL), Rev Rob Baker and Yvonne Wonnacott - Parish Clerk (YW).

Apologies: B.Grundy, County Cllr Vic Thomson and Stuart Sansbury -Poringland Beat Manager.

Members of the Public: None.

Item		Action By
2018/1	<p>Apologies for absence. Apologies were received and accepted from B.Grundy, County Cllr Vic Thomson and Stuart Sansbury (Poringland Beat Manager).</p>	
2018/2	<p>To agree a time limit for the meeting It was agreed that the meeting should aim to finish by 7.40pm.</p>	
2018/3	<p>To approve as a correct record and sign the Minutes of the last Annual Parish Meeting held on 10th May 2017. The minutes of the meeting held 10th May 2017 (previously circulated) were approved as correct and signed by the Chairman.</p>	
2018/4	<p>To discuss matters arising from the Minutes not on this Agenda. <u>Markshall Bridge</u> Chair advised that the Parish Council (PC) had made the decision not to apply for listed status, due to potential implications with future repair works.</p>	
2018/5	<p>Annual Report from Six Youth Council None received.</p>	
2018/6	<p>The Annual Report from the Chairman of the Parish Council The Chair read out her report. Key points summarised below;</p> <ul style="list-style-type: none"> - Thanked Councillors and Parish Clerk for their attendance to meetings, in addition thanked Parish Clerk for her continued work and support of the PC. - Meetings of Six Strategic Group regularly attended by Cllr Grundy and Cllr Chapman, thanks expressed. - Ongoing work at the Raking Pit, thanks expressed to all concerned especially Cllr Chapman, Cllr Kelly, Cllr Grundy and Cllr Tofield. Thanks also expressed to Cam Kelly. 	

	<ul style="list-style-type: none"> - Thanked Cllr Grundy and Cllr Chapman for their attendance at the Joint Advisory Board meetings. - The PC organised the village litter pick in May, which was followed by a supper cooked by Rev Rob Baker at the church. - Planning applications have been considered and dealt with throughout the year as appropriate. - The Community Governance Review took place, resulting in a decision to merge Caistor St Edmund and Bixley Councils in 2019. - A successful application was submitted to fund a SAM2 in the very near future. - A hornbeam tree was planted in memory of our late Chairman, Mrs Sheila Baker. - We are sorry to lose our Vice-Chairman, Brian Grundy, who has decided to stand down from the PC. Thanks were expressed for his contribution and support, which will be very much missed. 	
2018/7	<p>The Annual Report from the Parish Tree/Footpath Warden Cllr Chapman advised that the footpaths remain in good order.</p>	
2018/8	<p>The Annual Report of the Fuel Allotment Charity Chair read out report to meeting. Key points summarised below;</p> <ul style="list-style-type: none"> - Income from rent of land was £1,913.20 gross (£1,683.62 net of management fees). - Income on investments £27.72 - Three fuel grants were made totalling £1,500 - One educational grant was made of £100 - One payment to Clerk was made of £275 <p>Chair advised last year's report had a typing error with regard to the "Income on investments" figure, read £229.58, however should have read £25.69.</p>	
2018/9	<p>Any Other Business None.</p>	
2018/10	<p>To close the Meeting The meeting closed at 7.15pm</p>	

Minutes prepared by Yvonne Wonnacott 10/05/18

Approved Date.....