

Caistor St Edmund Parish Council

Chairman: Jeanette Utting

Parish Clerk: Yvonne Wonnacott

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Minutes of the Annual Parish Meeting held on Wednesday 10th May 2017 at 7.00pm at St Edmund's Church, Caistor St Edmund.

Present: Cllr Jeanette Utting (JU), Cllr Brian Grundy (BG), Cllr Barry Catchpole (BC), Cllr Paul Kelly (PK), Cllr Paul Chapman (PC), Cllr Simon Woods (SW), Cllr Anneliese Tofield (AT) and Yvonne Wonnacott - Parish Clerk (YW).
Apologies: District Councillor Trevor Lewis (TL), County Councillor Vic Thomson (VT), Peter Armitage (6YC).
Members of the Public: Five.

Item		Action By
2017/1	Apologies for absence. Apologies were received and accepted from District Councillor Trevor Lewis, County Councillor Vic Thomson and Peter Armitage (6YC).	
2017/2	To agree a time limit for the meeting It was agreed that the meeting should aim to finish by 7.45pm.	
2017/3	To approve as a correct record and sign the Minutes of the last Annual Parish Meeting held on 11th May 2016. The minutes of the meeting held 11th May 2016 (previously circulated) were approved as correct and signed by the Chairman.	
2017/4	To discuss matters arising from the Minutes not on this Agenda. <ul style="list-style-type: none">- <u>Travel Plan</u> - Cllr Grundy advised nothing further to report.- <u>Markshall Lane fencing</u> - No change, fencing is still struggling along.- <u>Markshall Bridge</u> - New signage and bridge repaired. Anglian Water still have works to complete.	
2017/5	Annual Report from Six Youth Council Apologies received from Peter Armitage. Chair read out report to meeting. Key points summarised below; <ul style="list-style-type: none">- Another successful year, involvement in a wide range of community projects, with support of their out-going Youth Support Worker, Karen Buchanan.- Karen Buchanan had to leave 6YC due to other commitments, her replacement is Peter Armitage, who has a background in Youth Work, Special Education and worked for many years on School and Youth Councils.	

	<ul style="list-style-type: none"> - Peter intends to try and sustain and increase membership. - Peter has started to make links between 6YC and the local school councils. - Decided to undertake the traffic survey again and a wider survey to find out what are the key concerns and issues for young people in our area. 	
2017/6	<p>The Annual Report from the Chairman of the Parish Council The Chair read out her report. Key points summarised below;</p> <ul style="list-style-type: none"> - The year started very sadly with the unexpected death of our Chairman, Sheila Baker. - Welcomed 2 new Councillors, Simon Woods and Anneliese Tofield. - Thanked all Councillors and Parish Clerk for attendance to meetings. - Meetings of the Six Strategic Group have been attended regularly by Parish Council (PC), particular thanks go to Cllr Grundy for his attendance. Main concerns have been traffic and the Community Governance Review. - Working at Raking Pit has been ongoing and thanks expressed to all those involved. - Thanks expressed to Cllr Grundy and Cllr Chapman for their attendance at the Joint Advisory Board meetings. - Planning applications have been considered and dealt with throughout the year, the PC was pleased to support a successful application to build an eco-friendly house on High Ash Farm. - Medals were distributed to the children of the Parish in celebration of the Queen's 90th birthday. - Thanks expressed to Parish Clerk for her continued work and support of the PC throughout the year. 	
2017/7	<p>The Annual Report from the Parish Tree/Footpath Warden Cllr Chapman updated the meeting on the year's developments regarding trees and footpaths within the Parish: -</p> <ul style="list-style-type: none"> - Footpaths are still in good order. - Raking Pit has been cleared and bulbs planted. - Believe permissive paths, High Ash farm, will remain open. Parish Clerk to contact Mr.Skinner to ask what the foreseeable future plans are for the permissive paths and invite him to attend a PC meeting to provide an update. 	YW
2017/8	<p>The Annual Report of the Fuel Allotment Charity Chair read out report to meeting. Key points summarised below;</p> <ul style="list-style-type: none"> - Income from rent of land was £1,913.20 gross (£1,683.62 net of management fees). - Income on investments £229.58. 	

	<ul style="list-style-type: none"> - Two fuel grants were made totalling £1,000.00. - One payment to Clerk was made of £250.00. 	
2017/9	Any Other Business None.	
2017/10	To close the Meeting The meeting closed at 7.15pm	

Minutes prepared by Yvonne Wonnacott 11/05/17

Approved Date.....