

Caistor St Edmund Parish Council

Vice Chair: Jeanette Utting

Parish Clerk: Yvonne Wonnacott

Email: csepc@hotmail.co.uk

Minutes of the Parish Council Meeting of Caistor St Edmund Parish Council held on Wednesday 15th March 2017 at 7.15pm at Framingham Earl Community Sports Centre (FECSC).

Present: Cllr Jeanette Utting (JU), Cllr Brian Grundy (BG), Cllr Barry Catchpole (BC), Cllr Paul Kelly (PK), Cllr Paul Chapman (PC), Cllr Anneliese Tofield (AT), County Councillor Roger Smith (RS), District Councillor Trevor Lewis (TL) and Yvonne Wonnacott - Parish Clerk (YW).

Apologies: Cllr Simon Woods (SW)

Members of the Public: None

Item		Action By
2016/111	Apologies for absence. Apologies received from Cllr Woods.	
2016/112	To receive declarations of interest and requests for dispensations in the following items of the Agenda. None.	
2016/113	To approve a time limit for the meeting. It was agreed that the meeting should aim to finish by 9.00pm.	
2016/114	To approve as a correct record and sign the Minutes of the last Parish Council Meeting held on 11th January 2017. County Cllr Smith requested one amendment to 2016/97, under "Budget" section, last percentage to be amended from 2% to 1%. The minutes of the meeting held on 11 th January 2017 (previously circulated) were approved as correct with the above amendment and signed by the Chair.	
2016/115	To discuss matters arising from the Minutes not on this Agenda. <u>Noticeboards</u> Cllr Catchpole still to undertake maintenance of second noticeboard, item to be carried forward to next meeting. <u>Training</u> Cllr Utting to check with Cllr Woods if he has either attended or re-booked his training.	BC JU
2016/116	Suspension of meeting for Public Participation. None	
2016/117	Update from County Councillor Roger Smith. County Cllr Smith circulated newsletter dated 13 th March 2017. County Cllr Smith highlighted the following items;	

	<p><u>Recent Media Coverage</u> Norfolk County Council (NCC) has responded to recent media coverage relating to Children's Services. This reporting has painted an unfair and misleading picture of children's services in Norfolk.</p> <p><u>Hornsea Project Three (Offshore Wind Farm)</u> Impact on Dunston/Mangreen area. Consultation in progress. It will require an area of up to 100,000 square metres and could be up to 25m in height.</p> <p><u>Verge Curbing and Repairs Caistor Lane</u> These have been programmed together with water main and connections work in phased works starting in March and continuing until the completion of the David Wilson Homes site in June 2018.</p> <p><u>88 Anglian Bus Service</u> Alarm in Arminghall that they will lose their 88 Anglian bus service from 18th April 2017.</p>	
2016/118	<p>Update from District Councillor Trevor Lewis. District Cllr Lewis advised that the final recommendations of the Electoral Review of South Norfolk included the recommendation that Trowse, Caistor St Edmund and Bixley go in with Poringland, Framingham Earl and Framingham Pigot to become a three person district ward.</p> <p>District Cllr Trevor Lewis provided presentation to meeting with regard to South Norfolk Council (SNC) 2017/18 Community Governance Review. Key points summarised as follows;</p> <ul style="list-style-type: none"> - Advised that at this stage nothing is set in stone. - Individual Parish Councils have till 12th June 2017 to submit their proposals for future arrangements - Parish Council can recommend that no change is needed. - Other options include grouping of parishes for example grouping with Bixley and/or changing boundaries, for example shifting the boundary to the A140 or A47. - Forecast electorate 2022 is 270 for Caistor St Edmund and 228 for Bixley. <p>Six Strategic Group is to meet on 3rd April 2017 to discuss further. Cllr Utting suggested informal meeting on 22nd March to discuss matter further, all agreed.</p>	
2016/119	<p>Financial Matters.</p> <ol style="list-style-type: none"> a) <u>Finance and Admin Report with financial summaries to -</u> Report circulated prior to meeting was approved. b) <u>Expenditure for approval as per Finance and Admin Report – Parish Clerks expenses for January and February</u> @ £42.46 and £31.41 were approved. Parish Clerk's membership to SLCC and ALCC at cost of £36 per Parish Council was approved. 	

	c) <u>Internal Auditor</u> – All in agreement to use N J Harrod for internal audit 2016/17.	
2016/120	Planning Items. a) <u>Correspondence received to date</u> – None. b) <u>Decision notices received to date</u> – 2016/2682, Land South of High Ash Farm, reserved matters for detached dwelling and double garage and gardens. Approval with Conditions 16/01/17.	
2016/121	Raking Pit. Due to weather conditions (snow) working party was cancelled. Cllr Kelly to check diary and contact other members to agree new date.	PK
2016/122	Roman Town Presentation. Cllr Grundy and Cllr Chapman attended presentation on 14 th January 2017, information received previously circulated via e-mail. Good attendance to presentation.	
2016/123	Markshall Lane / Road Signage. E-mail received from Highways as previously circulated 13 th February 2017, advising Highways going to try erecting two signs 400 metres in from the A140.	
2016/124	Emergency Plan (Six Strategic Group). Notices have been placed on website and noticeboards. All agreed to revisit this item at a later date.	
2016/125	Sheila Bakers Ashes. Cllr Grundy suggested that Sheila Baker's daughter attends next Raking Pit working party.	
2016/126	Community Infrastructure Levy (CIL) Payment As per Finance and Admin Report and previously circulated e-mails clarification was received from South Norfolk Council advising that both options the fixed vehicle sign and sponsorship of permissive paths would be acceptable use of the CIL payment.	
2016/127	Traffic Concerns – Caistor Lane All agreed to wait to see if Parish Partnership Scheme is launched next financial year before taking fixed vehicle sign matter further.	
2016/128	Correspondence received to date. a) Police Open Evening 4 th April 2017 – As previously circulated. Any parties interested in attending to advise Chairman. b) Contact Care and Share Volunteer Event – As previously circulated. All agreed no volunteer-led groups for the elderly within the Parish.	
2016/129	Items for the Annual Parish Council meeting 10th May 2017. - Raking Pit – Working Party Update - Insurance Renewal – For discussion and agreement - 2017/18 Community Governance Review - Litter Pick – Update - Sheila Baker's Ashes – Update	

	- JAB Meeting – Update.	
2016/130	Any Other Business. None	
2016/131	To close the meeting Meeting was closed at 8.50pm.	

Minutes prepared by Yvonne Wonnacott 16/03/17

Approved Date.....