

Caistor St Edmund Parish Council

Chairman: Sheila Baker

Parish Clerk: Yvonne Wonnacott

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Minutes of the Annual Parish Meeting held on Wednesday 11th May 2016 at 7.00pm at St Edmund's Church, Caistor St Edmund

Present: Cllr Nigel Orme, Chairman (NO), Cllr Barry Catchpole (BC), Cllr Paul Chapman (PC), Cllr Brian Grundy (BG), Cllr Paul Kelly (PK), Cllr Jeanette Utting (JU), County Cllr Roger Smith (RS), Yvonne Wonnacott, Parish Clerk (YW).

Members of the Public: 5 x Members of Public.

Item		Action By
2016/1	Apologies for absence Apologies were received and accepted from Cllr Baker.	
2016/2	To agree a time limit for the meeting It was agreed that the meeting should aim to finish by 8.00pm.	
2016/3	To approve as a correct record and sign the Minutes of the last Annual Parish Meeting held on 22nd April 2015 The minutes of the meeting held 22nd April 2015 (previously circulated) were approved as correct and signed by the Chairman.	
2016/4	To discuss matters arising from the Minutes not on this Agenda a) <u>Travel Plan</u> – Cllr Grundy advised meeting with NCC in June 2016. b) <u>Markshall Lane Fencing</u> – No change, fencing is still struggling along. c) <u>Markshall Bridge</u> – Last update advised intending to repair when road closed for Anglian Water mains replacement works, hopefully September 2016.	
2016/5	Annual Report from Six Youth Council Annual report as previously circulated via e-mail was read out to the meeting by Six Youth Council representative Marli. Key points summarised below; - New Development Worker, Karen Buchanan appointed. - Re-ignited traffic survey with approximately 350 responses from students at Framingham Earl High School. - Recruitment of new member's urgent priority. - Karen hosted first quarterly meeting of Six Parish Councils Youth Reps.	

	<ul style="list-style-type: none"> - Marli has completed Youth Award and Karen and Mel now qualified first aiders. - Aim to run at least 3 events per year. <p>Karen Buchanan to provide Parish Clerk with details of their Facebook page and to e-mail publicity flyer so these details can be added to website and noticeboard.</p>	
2016/6	<p>Update from County Councillor Roger Smith</p> <p>NCC Cllr Smith presented his April report as previously circulated and highlighted the following aspects:</p> <ul style="list-style-type: none"> - Devolution – Public consultation is scheduled for 4th July. - White Paper “Educational Excellence Everywhere” – Proposal to force all state funded schools to become academies by 2022. - Members of Youth Parliament (MYP) – In March a record number of Norfolk’s young people voted to elect nine new members representing each of the county’s political constituencies. - Anglian Water Mains Replacement – Work along B1332 due to start 23rd May. - Syrian refugees – Aspiration of government for Norwich to take 50 refugees, discussions underway re financial implications / budgets. - Postwick A47 construction works – Possibility may be modified in the future. - Long John Hill Railway Bridge – Should re-open on 30th September 2016. - Sewage Works along Long Lane – Should have completed by 29th April, extended till 13th May. <p>Cllr Grundy raised issue that main 30mph sign no longer at end corner of Caistor Lane and village name sign is also missing. NCC Cllr Smith to investigate.</p>	RS
2016/7	<p>The Annual Report from the Chairman of the Parish Council</p> <p>Due to illness none provided.</p>	
2016/8	<p>The Annual Report from the Parish Tree/Footpath Warden</p> <p>Cllr Chapman updated the meeting on the year’s developments regarding trees and footpaths within the Parish:</p> <ul style="list-style-type: none"> - Footpaths are all currently in a good, clear condition. - Last week the Poringland Archive Group visited The Raking Pit requesting photos for their website. - Cllr Grundy has reported to SNC wire mesh on bridge at High ash Farm breaking up. If no response received to notify Parish Clerk who in turn can write to Bob Edwards (Highways Department). 	
2016/9	<p>The Annual Report of the Fuel Allotment Charity</p>	

	<p>Cllr Utting read out report to meeting. Key points summarised below;</p> <ul style="list-style-type: none"> - Income from rent of land was £1,924.20 gross (£1,693.30 net of management fees). - Income on investments £26.76. - Two fuel grants were made totalling £1,000.00. - One payment to Clerk was made of £250.00. 	
2016/10	<p>Any Other Business</p> <p>a) <u>Verges Caistor Lane</u> –Concerns raised with regard to the state of verges, especially past Field House. Anglian Water have agreed to re-instate verges Poringland end of Caistor Lane. NCC Cllr Smith unsure if Highways have plan in place to re-instate/repair verges. Parish Clerk to contact Highways requesting verges to be re-instated due to severe breaking up of edges.</p> <p>b) <u>Parishioner Concerns</u> – Parishioner raised concerns over street light shining into property. Cllr Chapman to obtain further details and pass onto Parish Clerk for Parish Clerk to write to Bob Edwards (Highways Department).</p> <p>c) <u>Developments Near Field House</u> – Cllr Catchpole requested to be notified of any concerns re on-going developments so he can address these with the developer. Cllr Orme requested that all concerns go through Parish Clerk first.</p>	<p>YW</p> <p>PC YW</p>
2016/11	<p>To close the meeting The meeting closed at 7.52pm.</p>	

Minutes prepared by Yvonne Wonnacott 13/05/16

Approved Date.....